

Permit processing instructions

Folders on Building Inspector laptop - password PBI

/C:/Users/Building Inspector/Documents/Plainfield

20XX	Time/Permits	Certificates	To Print	Codes	Emails	Cloud	Scanned	Permit Info.						
Current	Previous Years	(copyies)	I			I		Old Permit Logs						
Permits	Time/Permits		I			I								
		Renewals	Permit Exp	CC's	CO's	Active Permits	All Permits	BI Forms	100's	200's				
								I						
			Code forms & letters			Permit Status letters		Plainfield Building Dept Forms						
								I						
Certificates	Inspection Guidelines	Building BP	BP Inst Guide	EC-1	Building Permit Form									

