

BOARD OF TRUSTEES, PLAINFIELD TOWN LIBRARIES

July 22, 2016; Meriden Library

Draft Minutes

Present: Nancy Liston, Emily Sands, Jean Strong, Mary King, director

Absent: Mark Pensgen

3:32 Call to order. Suzanne made a motion to approve the agenda with amended addition of administrative issues. All voted in favor.

Announce: Non-public session announcement RSA 91-A:3, II, if necessary

- (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- (b) The hiring of any person as a public employee.
- (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.

Nancy Liston asked how many positions would be offered total. Mary said there would be five positions. She was prepared to bring four forward. She had received 15 applications to date.

Mary brought forth the candidates with trustee Emily Sands for library assistant and circulation aide.

Emily made a motion to offer the position of library assistant for the Plainfield Public Libraries to Terrie Crane. Nancy Liston seconded. All voted in favor.

Emily made a motion to offer a position as circulation aide for the Plainfield Public Libraries to Lanna Remmes. Nancy Liston seconded. All voted in favor.

Emily made a motion to offer a position as circulation aide as library aide for the Plainfield Public Libraries to Karen Johnson. Suzanne seconded. All voted in favor.

Emily made a motion to offer a position as circulation aide as library aide for the Plainfield Public Libraries to Peter Legare. Suzanne seconded. All voted in favor.

All offers are contingent upon successful background checks. All employees have been told that they will work at both libraries.

The board discussed other current permanent employees who will keep their existing hours and focus on interlibrary loans.

Administration – Suzanne clarified that she is not responsible for warning subcommittee or working group meetings that she is not personally involved in. She is happy to assist trustees in the process if they request help.

The board discussed public comment and the difficulty of making exceptions to public comment outside the designated times: if we call on one person then we have to allow for everyone else to make comment, and this can make meetings unmanageable. The board will work harder to keep comment in the designated times and discuss at the next meeting if and how to allow extra comment from elected public officials who may be present in meetings.

Emily noted that she wants extra board meetings to be held evenly on both sides of town; her hope was to do that day's at PRML for this meeting, but a trustee had childcare issues and needed to meet in Meriden. The board noted that both extra public meetings in May were held at PRML.

4:44 Suzanne Made a motion to adjourn. NL seconded. All voted in favor.