

BOARD OF TRUSTEES, PLAINFIELD TOWN LIBRARIES

Draft

July 13, 7:15pm; - Philip Read Memorial Library

Both Libraries Featured

Attendees: Mark Pensgen, Emily Sands, Suzanne Spencer, Nancy Norwalk, PRML Director, Mary King, Meriden Library Director

Public: Cindy Heath, Clint Swift, Bonnie Swift, Bev Widger, Pennie Armstorng, Stuart Hodgeman, Maurie Hodgeman, Diane Rogers, Diane MacDonald, Maria Guzman, Scott MacLeay, Sarah Gillens, Susan Russo, Amy Lappin, Dennis Girouard, Terri Crane

- 7:17 pm Call to Order – Trustees and Directors
- Roll Call, approval of agenda
- Mark made a motion to approve the agenda, Emily seconded. All in favor voted.
- 7:20pm – 7:35pm Public Comments
- A. Announce: Non-public session announcement (RSA 91-A:3) if necessary: (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
(b) The hiring of any person as a public employee.
(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- B. Questions from the public about meeting notice posting, the posting of agendas online, approval of PRML basement. Bev Widger noted the anniversary of Nancy Norwalk’s hiring.
- 7:35pm – 7:40 pm A. Approval of minutes of previous meetings
- May – Emily made a motion to approve the May minutes. Mark seconded. All voted in favor.
- June 18 – Emily made a motion to approve the June 18 Minutes. Mark Seconded. All voted in favor.
- C. Correspondence
- a. Donations – PRML received a \$150 from Hanover Garden Club and \$25 for special book. The Meriden Library received a donation from Greg Estey Memorial Fund.
- b. The board received letters from Bev Widger (basement proposal), Bonnie Swift, and Cindy Heath
- 7:42 pm – 8:10 pm Reports
- A. Library Directors – Mark made a motion to approve the directors reports. Emily seconded. All voted in favor.

- B. Financial – Discussion about Fuel oil and update on Meriden Library Association Funds transfer.

Mark made a motion that we make issuance of debit card from the Mascoma Checking account in Nancy Norwalk's name and the daily limit amount be established at \$200.

Emily seconded. All voted in favor.

Mark made a motion that the board authorize Emily to get two more quotes for 2,180 PRML and 1,025 gallons for the Meriden Library in fuel oil at a \$2.59 or better per gallon or better.

Emily seconded. All voted in favor.

Mark made a motion to authorize the expenditure of \$2,950 to Arc Mechanical Contractors for the installation of a Mitsubishi heating and cooling unit as specified in the July 10th 2015 quote. Emily seconded. All voted in favor.

Emily made the Motion to accept Mark's financial report. Mark seconded. All voted in favor.

8:10 pm – 8:30pm - Other Specific Items

- A. Youth Survey Results - Noted the MSB and PES for conducting the survey. The board thanks Diane Rogers and Nancy Norwalk for tracking down homeschoolers.
- B. Town Survey – all are encouraged to test it. The board thanks Mascoma Savings Bank for letting us use their account.
- C. One Town One Book – The Grapes of Wrath

The board set future meeting dates and made changes:

- The August meeting at the Meriden Library will start at 7:15
- Sept 14 – Focus meeting PRML
- October 19 – Focus meeting Meriden
- Nov 9 – General meeting at PRML
- Dec 14 – General meeting at Meriden

All voted in favor.

8:49 Mark made a motion to adjourn. Emily seconded. All voted in favor.

Adjournment at 8:49 pm