BOARD OF TRUSTEES, PLAINFIELD TOWN LIBRARIES
November 9, 2015; Philip Read Memorial Library – Both Libraries Featured
Draft Minutes

Present: Mark Pensgen, Anita Brown, Emily Sands, Suzanne Spencer, Nancy Norwalk, director, Mary King, director
Absent: Nancy Liston

Public: Mike Sutherland, Rod Wendt, Bev Widger, Clint Swift, Bonnie Swift, Ron Eberhardt, Cindy Heath, Virginia Drye, Pennie Armstrong, Terri Crane

7:20 pm   Call to Order—Trustees & Directors
A. Roll call, approval of agenda. Suzanne Made a motion to approve the agenda, Emily seconded. All voted in favor.

Public Comments
A. General Comments
B. Announce: Non-public session announcement RSA 91-A:3, II, if necessary

Administration
A. Approval of October 19 Minutes – Emily made a motion to approve, Anita seconded. All voted in favor.
B. Correspondence – Anita announced Ruth Stalker's retirement at the end of December
C. Donations
D. Other
     a. ALA Conference in Boston: January. Suzanne made a motion to pay for the registration fees for both directors for the ALA conference. Emily seconded. All voted in favor.
     b. Purchase of new shelving at Meriden Library (King) – Anita made a motion to purchase shelving at $2500 for the Meriden Library. Mark seconded. All voted in favor.
     c. Meeting warning policy
     d. ADA accommodation for public meetings at Meriden Library

Reports
A. Directors (Norwalk and King) – Anita made a motion to approve the directors reports, Mark seconded. All voted in favor.
B. Financial (Pensgen) – Mark made a motion to authorize the use of a prepaid debit card with $200 for use by Nancy Norwalk for out of pocket expenses. Emily seconded. All voted in favor.
Anita made a motion to accept the financial report. Emily seconded. All voted in favor.

C. Working Groups
     a. Policy (sign "Friends Policy")
D. Facilities
     a. KUA/Post Office Brief Update (Spencer)
E. Town Survey

2016 Budget Discussion

9:00 Emily made a motion to adjourn. Mark seconded. All voted in favor.

Attachments:

        Directors reports [2]
        Financial Report [2]