

**MERIDEN VILLAGE WATER DISTRICT
2006 Operator's Report**

Upgrades to the WWTF were put out to bid in early March. Only one bid was received to do the work that was significantly over the budget for the project. The Commissioners decided to postpone the project until 2007 and request additional funding at the Annual Meeting of the District. The project engineer has estimated that an additional \$ 155,000 will be needed to complete the project. In February, groundwater monitoring wells were installed at the WWTF. Two rounds of samples were taken in April and June, and the data was compiled and submitted to the State DES by the project engineer. A comprehensive inspection of the collection system was performed with assistance from the Granite State Rural Water Assn. during the summer and early fall. Several problem areas were identified and corrected. The State of NH performed the NPDES inspection of the operation of the WWTF. This inspection is performed once every two years and includes a comprehensive review of the facilities, records and laboratory procedures. The current NPDES permit will expire in June of 2007. A renewal application was filed with the EPA. The Plainfield School was connected to the treatment facility in early December. The School utilizes a duplex pump station equipped with a stand-by generator connection. The Water District truck, a 1983 GMC ¾ ton pickup, was reconditioned with help from the Plainfield Highway Dept.

In March, the connection of the new wells was put out to bid. Several bids were received that were all determined to be over budget. The project was value engineered by the project engineer and put out to bid again in June. Paragon Construction of Orford, NH. was selected to perform the pipe installation portion of the project. The work was completed in August. The Commissioners decided to complete the remainder of the project utilizing local contractors. Pumps were installed, and an addition to the existing pumphouse was built during the fall. Electrical and control work will continue in early 2007. It is anticipated that final approval of the wells will be granted sometime this year. NHDES performed the sanitary survey of the water system in November. The water and sewer utilities located along Baynes Rd. as part of the MVD project will be deeded to the District early this year.

Respectfully submitted,
William S. Taylor
Certified Operator, Meriden Village Water District

Donald E. Garfield
Jeffrey S. Allbright
Murray Dewdney
Commissioners, Meriden Village Water District

**WARRANT
THE STATE OF NEW HAMPSHIRE**

**SULLIVAN, SS.
PLAINFIELD**

TOWN OF

To the inhabitants of the Town of Plainfield in the said county of Sullivan in said State, who are legal voters residing in the Meriden Village Water District, and qualified to vote in said District affairs:

You are hereby notified to meet at the Plainfield School in said Meriden Village Water District on Tuesday the twentieth day of March 2007 at 7:30 p.m. to act upon the following subjects:

ARTICLE I.

To choose the necessary District Officers for the ensuing year, or otherwise as the by-laws direct:

1. A moderator for one year.
2. A clerk for one year.
3. A commissioner for three years.
4. A treasurer for one year.
5. Such other officers and agents as the voters may judge necessary for the managing of the District's affairs, or as may be directed by law to be chosen.

ARTICLE II. To see if the District will vote to raise and appropriate the sum of \$155,000 (gross budget) for upgrading the wastewater treatment system off Bonner Road, for removing and disposing of accumulated sludge in the lagoons and other wastewater system upgrades, and to authorize the issuance of not more than \$155,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Commissioners to issue and negotiate such bonds or notes and to determine the rate of interest thereon. Commissioners are further authorized to accept any grants available from state or federal sources. The Commissioners recommend this appropriation. (2/3 ballot vote required).

ARTICLE III. To see if the District will vote to raise and appropriate the sum of \$230,872 which represents the operating budget. Said sum does not include special or individual warrant articles addressed. (Majority vote required)

ARTICLE IV. To see what action the District will take with regard to the reports of the District officers.

ARTICLE V. To see if the District will vote to raise and appropriate the sum of one thousand dollars (\$1,000) to be added to the Capital Reserve Fund created in 1993 for replacing or upgrading the water distribution system, pursuant to RSA35:1. The Commissioners recommend this appropriation. (Majority vote required).

ARTICLE VI. To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the Capital Reserve Fund created in 1997 for the purpose of replacing or upgrading equipment on the wastewater treatment system, pursuant to RSA35:1. The Commissioners recommend this appropriation. (Majority vote required).

ARTICLE VII. To see what action the District will take with regard to water and sewer use charges.

ARTICLE VII. To enact any other business that may legally come before this meeting.

Given under our hands and seal this ninth day of January, 2007.

A TRUE COPY ATTEST:

DONALD E. GARFIELD
JEFFREY S. ALLBRIGHT
MURRAY DEWDNEY
COMMISSIONERS, MVWD

**MINUTES
MERIDEN VILLAGE WATER DISTRICT MEETING
MARCH 21, 2006**

At a legal meeting of the inhabitants of the Meriden Village Water District, in the town of Plainfield, County of Sullivan, State of New Hampshire, qualified to vote in District affairs, held at the Plainfield School on Tuesday the twenty first of March 2006 at 7:30 p.m., the business was disposed of in the following manner:

The Annual Meeting of the Meriden Village Water District was called to order by Acting Moderator Carin Reynolds.

A motion was made and seconded to dispense with the reading of the entire warrant. A voice vote was in the affirmative and so declared.

ARTICLE I. The following resolution was offered, and it was moved and seconded that it be adopted:

RESOLVED: That the following slate of officers be elected:

Moderator for one year:	Stephen Taylor
Clerk for one year:	Roberta Garfield
Commissioner for three years:	Jeffrey Allbright
Treasurer for one year:	Gretchen Taylor

The vote was in the affirmative and the Moderator so declared it.

ARTICLE II. The following resolution was offered, and it was moved and seconded that it be adopted:

RESOLVED: That the District raise and appropriate the sum of \$224,757 which represents the operating budget. Said sum does not include special or individual warrant articles addressed.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE III. The following resolution was offered and it was moved and seconded and moved that it be adopted.

RESOLVED: That the reports of District Officers be accepted as printed in the Town of Plainfield 2005 Town Report; subject to corrections, and that a corrected copy be placed on file with the District Clerk.

It was voted in the affirmative and the Moderator so declared it.

ARTICLE IV. The following resolution was offered and it was moved and seconded that it be Adopted.

RESOLVED: That the District vote to raise and appropriate the sum of three thousand five hundred dollars (\$3,500) to be added to the Capital Reserve Fund created in 1993 for replacing or upgrading the water distribution system, pursuant to RSA35:1. It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE V. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the District vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the Capital Reserve Fund created in 1997 for the purpose of replacing or upgrading equipment on the wastewater treatment system, pursuant to RSA35:1

It was unanimously voted in the affirmative and the Moderator so declared it

ARTICLE VII. The following resolution was offered and it was moved and seconded that it be adopted:

- RESOLVED:
1. That District charges for residential sewer service remain at \$110.00 per quarter.
 2. That District charges for sewer service to Kimball Union Academy remain at \$7,000 per month.
 3. That District charges for residential water service remain at \$70.00 per quarter.
 4. That District charges for water service to Kimball Union Academy remain at \$7,000 per month.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE VII. There being no business under this article, the meeting was voted adjourned at 7:53 p.m.

Roberta I. Garfield
Clerk

Sewer Department			
Income	Budget 2006	Actual 2006	Budget 2007
Sewer Charges	\$99,650.00	\$102,295.00	\$112,122.00
Hook-up	\$10,000.00	\$0.00	\$0.00
From Surplus	\$0.00	\$5,088.00	\$0.00
Interest	\$0.00	\$63.00	\$0.00
SRF loan	\$219,700.00	\$0.00	\$356,700.00
From Capital Reserve	\$18,284.00	\$10,000.00	\$0.00
State of NH	\$0.00	\$6,447.00	\$0.00
Total Income	\$347,634.00	\$123,893.00	\$468,822.00

Sewer Department

Expenses	Budget 2006	Actual 2006	Budget 2007
Office	\$500.00	\$125.00	\$550.00
Legal	\$200.00	\$0.00	\$200.00
Electricity	\$10,000.00	\$10,224.00	\$11,500.00
Insurance	\$15,500.00	\$15,843.00	\$17,022.00
Maintenance	\$6,000.00	\$3,885.00	\$6,000.00
Telephone	\$600.00	\$488.00	\$600.00
Wages	\$31,500.00	\$31,259.00	\$32,500.00
FICA, Medicare	\$4,500.00	\$3,852.00	\$5,000.00
Interest on Debt	\$5,000.00	\$0.00	\$10,000.00
Principal on Debt	\$5,000.00	\$0.00	\$10,000.00
Supplies	\$4,000.00	\$3,713.00	\$4,000.00
Effluent Testing	\$8,000.00	\$10,186.00	\$9,000.00
Vehicle	\$3,850.00	\$4,418.00	\$750.00
Capital Reserve	\$15,000.00	\$15,000.00	\$5,000.00
Aeration/Sludge Rmvl	\$219,700.00	\$6,617.00	\$356,700.00
Ground Water Monitoring	\$18,284.00	\$18,284.00	\$0.00
Total Expenses	\$347,634.00	\$123,894.00	\$468,822.00

Water Department

Income	Budget 2006	Actual 2006	Budget 2007
Hydrant Rentals	\$3,600.00	\$2,400.00	\$3,600.00
Water Rents	\$109,023.00	\$98,755.00	\$100,950.00
Interest	\$200.00	\$169.00	\$200.00
SRF Project	\$0.00	\$106,775.00	\$0.00
From Capital Reserve	\$0.00	\$0.00	\$100,000.00
Fund Balance	\$0.00	\$0.00	\$20,000.00
Hook Ups	\$2,500.00	\$750.00	\$0.00
Total Income	\$115,323.00	\$208,849.00	\$224,750.00

Expenses	Budget 2006	Actual 2006	Budget 2007
Office	\$500.00	\$669.00	\$500.00
Legal	\$500.00	\$728.00	\$500.00
Electricity	\$5,000.00	\$4,560.00	\$5,000.00
Insurance	\$4,600.00	\$4,599.00	\$5,250.00
Maintenance	\$5,000.00	\$1,608.00	\$5,000.00
Water Analysis	\$1,250.00	\$700.00	\$1,250.00
Telephone	\$600.00	\$485.00	\$600.00
Wages	\$9,300.00	\$9,300.00	\$9,600.00

FICA, Medicare	\$1,200.00	\$1,200.00	\$1,400.00
Interest on Debt	\$30,713.00	\$7,008.00	\$39,900.00
Principal on Debt	\$52,160.00	\$30,000.00	\$53,750.00
Capital Reserve	\$3,500.00	\$3,500.00	\$1,000.00
Supplies	\$1,000.00	\$945.00	\$1,000.00
SRF Project	\$0.00	\$130,780.00	\$100,000.00
Total Expenses	\$115,323.00	\$196,082.00	\$224,750.00

**Water Department Balance Sheet
December 31, 2006**

Assets:	
Cash: In hands of treasurer	\$ 82,143.00
Reserves: Distribution upgrade fund	\$ 107,000.00
Accounts due district: Water charges due	<u>\$ 13,395.00</u>
Total Assets	\$ 202,538.00
Liabilities:	
Reserve Funds: Distribution upgrade fund	<u>\$ 107,000.00</u>
Total Liabilities	\$ 107,000.00
Fund Balance Current Surplus	<u>\$ 95,538.00</u>
Grand Total	\$ 202,538.00

**Water Department Balance Sheet
December 31, 2006**

Assets:	
Cash: In hands of treasurer	\$ 30,486.00
Accounts due district	\$ 12,395.00
Capital Reserve Fund	<u>\$ 33,500.00</u>
Total Assets	\$ 76,381.00
Liabilities:	
Reserve Funds: Capital Reserve	<u>\$ 33,500.00</u>
Total Liabilities	\$ 33,500.00
Fund Balance - Current Surplus	<u>\$ 42,881.00</u>
Grand Total	\$ 76,381.00