

Meriden Village Water District 2007 Operator's Report

The first major upgrade to the wastewater treatment facility took place during 2007. The project was postponed in 2006 due to the bids coming in substantially higher than anticipated. The commissioners decided to bid the project prior to the annual meeting in order to have actual numbers for the meeting. The low bidder was Infrastructure Construction Corporation of Bow, NH. Additional funding was approved at the annual meeting and the contract was signed in June. New underground air pipes were installed from the blower room to each of the three lagoons. The lagoons were pumped out and P & H Senesac from Burlington, VT pumped out and dewatered twenty five years worth of accumulated sludge. New aeration diffusers were installed in all three lagoons. The new diffusers are suspended from floating lateral air lines. This new system allows for future maintenance or replacement without taking the lagoons out of service. The project was completed on time and under budget.

Work continued on the new wells during the year with the installation of the underground electrical and controls for the new wells. The engineer has been slow to complete the State approval process. Several state requirements remain to be completed. It is hoped that the wells will receive state approval during 2008. Two new sprinkler connections were completed, one at the Plainfield School, and the other at the Kilton Dormitory at Kimball Union Academy.

Respectfully submitted,

William S. Taylor

Certified Operator, Meriden Village Water District

Donald E. Garfield

Jeffrey S. Allbright

Murray Dewdney

Commissioners, Meriden Village Water District

**WARRANT
THE STATE OF NEW HAMPSHIRE
TOWN OF PLAINFIELD**

SULLIVAN, SS.

To the inhabitants of the Town of Plainfield in the said county of Sullivan in said State, who are legal voters residing in the Meriden Village Water District, and qualified to vote in said District affairs:

You are hereby notified to meet at the Plainfield School in said Meriden Village Water District on Tuesday the twenty fifth day of March 2008 at 7:30 p.m. to act upon the following subjects:

ARTICLE I.

To choose the necessary District Officers for the ensuing year, or otherwise as the by-laws direct:

1. A moderator for one year.
2. A clerk for one year.
3. A commissioner for three years.
4. A treasurer for one year.
5. Such other officers and agents as the voters may judge necessary for the managing of the District's

affairs, or as may be directed by law to be chosen.

ARTICLE II. To see if the District will vote to raise and appropriate the sum of \$324,050 which represents the operating budget. Said sum does not include special or individual warrant articles addressed. (Majority vote required)

ARTICLE III. To see what action the District will take with regard to the reports of the District officers.

ARTICLE IV. To see if the District will vote to raise and appropriate the sum of one thousand dollars (\$1,000) to be added to the Capital Reserve Fund created in 1993 for replacing or upgrading the water distribution system, pursuant to RSA35:1. The Commissioners recommend this appropriation. (Majority vote required).

ARTICLE VI. To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the Capital Reserve Fund created in 1997 for the purpose of replacing or upgrading equipment on the wastewater treatment system, pursuant to RSA35:1. The Commissioners recommend this appropriation. (Majority vote required).

ARTICLE VII. To see what action the District will take with regard to water and sewer use charges.

ARTICLE VII. To enact any other business that may legally come before this meeting.

Given under our hands and seal this eighth day of January, 2008.

A TRUE COPY ATTEST:

DONALD E. GARFIELD
JEFFREY S. ALLBRIGHT
MURRAY DEWDNEY
COMMISSIONERS, MVWD

MINUTES
MERIDEN VILLAGE WATER DISTRICT MEETING
MARCH 20, 2007

At a legal meeting of the inhabitants of the Meriden Village Water District, in the town of Plainfield, County of Sullivan, State of New Hampshire, qualified to vote in District affairs, held at the Plainfield School on Tuesday the twentieth of March 2007 at 7:30 p.m., the business was disposed of in the following manner:

The Annual Meeting of the Meriden Village Water District was called to order by Moderator Stephen Taylor.

ARTICLE I. The following resolution was offered, and it was moved and seconded that it be adopted:

RESOLVED: That the following slate of officers be elected:

Moderator for one year:	Stephen Taylor
Clerk for one year:	Roberta Garfield
Commissioner for three years:	Murray Dewdney
Treasurer for one year:	Gretchen Taylor

The vote was in the affirmative and the Moderator so declared it.

ARTICLE II. The following resolution was offered, and it was moved and seconded that it be adopted:

RESOLVED: That the District raise and appropriate the sum of \$125,000 (gross budget) for upgrading the wastewater treatment system off Bonner Road, for removing and disposing of accumulated sludge in the lagoons and other wastewater system upgrades, and to authorize the issuance of not more than \$125,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Commissioners to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Commissioners are further authorized to accept any grants available from state or federal sources.

It was explained that this bond issue was to supplement the bond approved in 2004, since original bids were higher than anticipated. However, the project was recently bid again, and we only require \$125,000, instead of \$155,000 as posted in the Warrant. After further discussion, the motion was voted on by paper ballot, and the polls remained open for one hour (7:40 p.m. to 8:40 p.m.) while the rest of the meeting business was conducted. Nine votes were cast: 9-Yes, 0-No. The article received more than the two-thirds majority and was declared passed by the Moderator.

ARTICLE III. The following resolution was offered, and it was moved and seconded that it be adopted:

RESOLVED: That the District raise and appropriate the sum of \$230,872 which represents the operating budget. Said sum does not include special or individual warrant articles addressed.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE IV. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the reports of District Officers be accepted as printed in the Town of Plainfield 2006 Town Report; subject to corrections, and that a corrected copy be placed on file with the District Clerk.

It was voted in the affirmative and the Moderator so declared it.

ARTICLE V. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the District vote to raise and appropriate the sum of one thousand dollars (\$1,000) to be added to the Capital Reserve Fund created in 1993 for replacing or upgrading the water distribution system, pursuant to RSA35:1.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE VI. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the District vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the Capital Reserve Fund created in 1997 for the purpose of replacing or upgrading equipment on the wastewater treatment system, pursuant to RSA35:1

It was unanimously voted in the affirmative and the Moderator so declared it

After voting on Article VI, the meeting was recessed until the voting on Article II closed at 8:40 p.m. After the Article II vote was tallied, the meeting continued.

ARTICLE VII. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: 1. That District charges for residential sewer service be increased from \$110.00 per quarter to \$112.00 per quarter.
2. That District charges for sewer service to Kimball Union Academy be increased from \$7,000 per month to \$7,850 per month.
3. That District charges for residential water service be increased from \$70.00 per quarter to \$80.00 per quarter.
4. That District charges for water service to Kimball Union Academy be increased from \$7,000 per month to \$7,250 per month.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE VIII. William Taylor, Water Supply and Wastewater Treatment System Operator, was commended for his work for the District. Most notably, he was cited for saving the District over \$50,000 by personally supervising the installation of new pumps and construction of a pump-house building. There being no further business, the meeting was voted adjourned at 8:50 p.m.

Roberta I. Garfield
Clerk

Water Department Balance Sheet

As of December 31, 2007

Assets:

Cash: In hands of treasurer	\$57,786.00
Reserves: Distribution upgrade fund	\$108,000.00
Accounts due district: Water charges due	\$15,275.00
Total Assets	\$181,061.00

Liabilities:

Reserve Funds: Distribution upgrade fund	\$108,000.00
Total Liabilities	\$108,000.00

Fund Balance Current Surplus	\$73,061.00
Grand Total	\$181,061.00

Sewer Department Balance Sheet

As of December 31, 2007

Assets:

Cash: In hands of treasurer	\$73,029.00
Accounts due district	\$15,091.00
Capital Reserve Fund	\$46,250.00
Total Assets	\$134,370.00

Liabilities:

Reserve Funds: Capital Reserve	\$46,250.00
Total Liabilities	\$46,250.00

Fund Balance - Current Surplus	\$88,120.00
Grand Total	\$134,370.00

Sewer Department

Income	Budget 2007	Actual 2007	Budget 2008
Sewer Charges	\$112,122.00	\$112,353.00	\$128,100.00
Hook-up	\$0.00	\$12,750.00	\$0.00
From Surplus	\$0.00	\$0.00	\$0.00
Interest	\$0.00	\$52.00	\$0.00
SRF loan	\$356,700.00	\$288,491.00	\$25,000.00
From Cptl. Rsrv.	\$0.00	\$0.00	\$0.00
State of NH	\$0.00	\$0.00	\$0.00
Total Income	\$468,822.00	\$413,646.00	\$153,100.00

Expenses	Budget 2007	Actual 2007	Budget 2008
Office	\$550.00	\$227.00	\$550.00
Legal	\$200.00	\$0.00	\$200.00
Electricity	\$11,500.00	\$10,524.00	\$12,000.00
Insurance	\$17,022.00	\$16,628.00	\$18,000.00
Maintenance	\$6,000.00	\$2,705.00	\$6,000.00
Telephone	\$600.00	\$513.00	\$600.00

Wages	\$32,500.00	\$32,515.00	\$33,500.00
FICA, Medicare	\$5,000.00	\$4,670.00	\$5,000.00
Interest on Debt	\$10,000.00	\$0.00	\$10,000.00
Principal on Debt	\$10,000.00	\$0.00	\$17,500.00
Supplies	\$4,000.00	\$2,952.00	\$4,000.00
Effluent Testing	\$9,000.00	\$9,586.00	\$10,000.00
Vehicle	\$750.00	\$311.00	\$750.00
Capital Reserve	\$5,000.00	\$5,000.00	\$5,000.00
Aeration/Sludge Rmvl	\$356,700.00	\$278,811.00	\$25,000.00
Ground Wtr. Mntring.	\$0.00	\$0.00	\$5,000.00
Total Expenses	\$468,822.00	\$364,442.00	\$153,100.00

Water Department

Income	Budget 2007	Actual 2007	Budget 2008
Hydrant Rentals	\$3,600.00	\$3,600.00	\$3,600.00
Water Rents	\$100,950.00	\$102,268.00	\$113,250.00
Interest	\$200.00	\$95.00	\$100.00
SRF Project	\$0.00	\$0.00	\$0.00
From Capital Reserve	\$100,000.00	\$0.00	\$85,000.00
Fund Balance	\$20,000.00	\$21,066.00	\$0.00
Reimbursement	\$0.00	\$394.00	\$0.00
Hook Ups	\$0.00	\$3,000.00	\$0.00
Total Income	\$224,750.00	\$130,423.00	\$201,950.00

Expenses	Budget 2007	Actual 2007	Budget 2008
Office	\$500.00	\$348.00	\$500.00
Legal	\$500.00	\$78.00	\$500.00
Electricity	\$5,000.00	\$5,967.00	\$6,500.00
Insurance	\$5,250.00	\$5,250.00	\$5,250.00
Maintenance	\$5,000.00	\$2,256.00	\$5,000.00
Water Analysis	\$1,250.00	\$1,746.00	\$1,250.00
Telephone	\$600.00	\$491.00	\$600.00
Wages	\$9,600.00	\$9,600.00	\$9,600.00
FICA, Medicare	\$1,400.00	\$1,400.00	\$1,400.00
Interest on Dbt.	\$39,900.00	\$34,591.00	\$30,500.00
Principal on Dbt	\$53,750.00	\$53,750.00	\$53,750.00
Capital Reserve	\$1,000.00	\$1,000.00	\$1,000.00
Supplies	\$1,000.00	\$1,051.00	\$1,100.00
SRF Project	\$100,000.00	\$12,895.00	\$85,000.00
Total Expenses	\$224,750.00	\$130,423.00	\$201,950.00