

## REPORT OF THE TOWN ADMINISTRATOR

As directed by the Selectboard in addition to the routine duties associated with the operation of our local government the town office worked on the following projects during 2009:

**Brook Road:** The town has applied for two additional FEMA Hazard Mitigation Grants. The first is competing for instate funds the second is for monies that are available nationally. The applications request \$600,000 in funding, however, both are highly competitive and since our project received funding in 2007 It's not at all certain that additional monies will be forthcoming.

**Outreach Program:** The Selectboard continued this popular project in 2008, meeting with several of our local businesses. Discussions at these information sessions typically center on the topics of regulation, taxation and municipal services.

**Plainfield Town Hall Oil Tank:** As a preventative measure the single walled oil tank in the Plainfield Town Hall was replaced with a double walled tank. Given the thirty plus year age of the old tank and the tank's isolated location right in the middle of Plainfield Village this seemed like a project well worth getting done this year.

**Tax Sale:** Working with town counsel we were able to successfully complete a bid process for a Willow Brook Road residential property acquired by Tax Collector deed. The property will be returned back to its former owner and the town was able to collect the delinquent taxes that were owed. Based on the poor condition of the building the Selectboard required that the owner either renovate or remove the structure by May of 2010. If this is not done, the property will once again revert to the town and be sold to the highest bidder.

**Energy Expo:** Thanks to the efforts of our enthusiastic town energy committee we were able to offer Plainfield residents an opportunity to learn about green energy alternatives and weatherization projects that can be done to make a home more comfortable and efficient to heat. The expo was held in the Plainfield School Gym and was very well received.

**Master Plan:** The Planning Board began and is continuing into 2010 the task of updating the town's Master Plan. This key document is the foundation for all of our zoning ordinances. A current and up to date Master Plan is critical to insuring the validity of our land use regulations.

**Pandemic Planning:** We continued to refine our plans for the distribution of vaccines to residents. The initial work has been driven by the Avian Flu concerns. More recently the H1N1 virus has been the focus. Early in the year we conducted a seasonal flu clinic as a planning exercise. During the year we worked with the City of Lebanon to gain access for our residents to initial H1N1 clinics as part of a more regional effort. This was at a time when the vaccine was in very limit quantities intended for specific high risk

members of our community. Late in the year we were able to provide all residents an opportunity to receive the vaccination for H1N1 flu right in town at our designated Point of Distribution (POD), the elementary school.

Submitted,

*Stephen Halleran*  
Town Administrator