

MERIDEN VILLAGE WATER DISTRICT 2011 Operator's Report

At the end of 2010 the EPA visited the wastewater treatment facility in preparation for reissuing the expired discharge permit. We were told that we would be receiving a reduction in the frequency of effluent toxicity testing. This alone would have saved approximately \$ 7000/yr. Unfortunately the EPA never followed through with the new permit and there has been no communication with them since 2010. The New Hampshire Department of Environmental Services Wastewater Engineering Bureau conducted a compliance inspection of the wastewater treatment facility in October. This biannual inspection covers both facilities and laboratory procedures and record keeping. The headworks building was painted and received repairs to the T-111 siding. The laboratory/office building will be painted in 2012. The twenty nine year old stand-by generator at the treatment plant underwent a major repair during the fall. The headgasket was replaced due to several leaks that developed over the last several years.

The Commissioners decided to charge 1% interest per month on all accounts over 90 days. The percentage of accounts over 90 days remains low. The laboratory that had been performing all of our drinking water analysis from Manchester decided that it was not profitable to collect samples in this part of the state and we were forced to switch labs. We are currently using Endyne Environmental Laboratories in Lebanon. The Commissioners have been discussing several projects for possible funding from the district's capital reserve funds. The projects include the replacement of the oldest water main along Main St., the installation of individual water meters, and the purchase of a stand-by generator for the water system. Bill Taylor attended several water operator training seminars in Grantham, Sunapee, and Concord.

Respectfully submitted,

William S. Taylor , Certified Operator, Meriden Village Water District

Donald E. Garfield

Jeffrey S. Allbright

Nathaniel Pierson

Commissioners, Meriden Village Water District

THE STATE OF NEW HAMPSHIRE

SULLIVAN, SS.

TOWN OF PLAINFIELD

To the inhabitants of the Town of Plainfield in the said county of Sullivan in said State, who are legal voters residing in the Meriden Village Water District, and qualified to vote in said District affairs:

You are hereby notified to meet at the Plainfield School in said Meriden Village Water District on Tuesday the twentieth day of March 2012 at 7:30 p.m. to act upon the following subjects:

ARTICLE I.

To choose the necessary District Officers for the ensuing year, or otherwise as the by-laws direct:

1. A moderator for one year.
2. A clerk for one year.
3. A commissioner for three years.
4. A treasurer for one year.
5. An auditor for one year.
6. Such other officers and agents as the voters may judge necessary for the managing of the District's affairs, or as may be directed by law to be chosen.

ARTICLE II. To see if the District will vote to raise and appropriate the sum of \$213,268 which represents the operating budget. Said sum does not include special or individual warrant articles addressed. The Commissioners recommend this appropriation. (Majority vote required)

ARTICLE III. To see what action the District will take with regard to the reports of the District officers.

ARTICLE IV. To see if the District will vote to raise and appropriate the sum of one thousand dollars (\$1,000) to be added to the Capital Reserve Fund created in 1993 for replacing or upgrading the water distribution system, pursuant to RSA35:1. The Commissioners recommend this appropriation. (Majority vote required).

ARTICLE V. To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the Capital Reserve Fund created in 1997 for the purpose of replacing or upgrading equipment on the wastewater treatment system, pursuant to RSA35:1. The Commissioners recommend this appropriation. (Majority vote required).

ARTICLE VI. To see what action the District will take with regard to water and sewer use charges.

ARTICLE VII. To enact any other business that may legally come before this meeting.

Given under our hands and seal this seventeenth day of January, 2012.

A true copy attest:

Jeffrey Albright

Donald Garfield

Nathaniel Pierson

**MERIDEN VILLAGE WATER DISTRICT MEETING
MARCH 15, 2011**

At a legal meeting of the inhabitants of the Meriden Village Water District, in the town of Plainfield, County of Sullivan, State of New Hampshire, qualified to vote in District affairs, held at the Plainfield School on Tuesday the fifteenth of March 2011 at 7:30 p.m., the business was disposed of in the following manner:

The Annual Meeting of the Meriden Village Water District was called to order by Moderator Stephen Taylor.

ARTICLE I. The following resolution was offered, and it was moved and seconded that it be adopted:

RESOLVED: That the following slate of officers be elected:

Moderator for one year:	Stephen Taylor
Clerk for one year:	Roberta Garfield
Commissioner for three years:	Nathaniel Pierson
Treasurer for one year:	Donald Garfield
Auditor for one year:	Doris LeVarn

The vote was unanimous in the affirmative and the Moderator so declared it.

ARTICLE II. The following resolution was offered, and it was moved and seconded that it be adopted:

RESOLVED: That the District raise and appropriate the sum of \$209,714, which represents the operating budget. Said sum does not include special or individual warrant articles addressed.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE III. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the reports of District Officers be accepted as printed in the Town of Plainfield 2010 Town Report; subject to corrections, and that a corrected copy be placed on file with the District Clerk.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE IV. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the District vote to raise and appropriate the sum of one thousand dollars (\$1,000) to be added to the Capital Reserve Fund created in 1993 for replacing or upgrading the water distribution system, pursuant to RSA35:1.
It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE V. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the District vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the Capital Reserve Fund created in 1997 for the purpose of replacing or upgrading equipment on the wastewater treatment system, pursuant to RSA35:1

It was unanimously voted in the affirmative and the Moderator so declared it

ARTICLE VI. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED:

1. That District charges for residential sewer service remain at \$95 per quarter.
 2. That District charges for sewer service to Kimball Union Academy be increased from \$8,150 per month to \$8,400 per month.
 3. That District charges for sewer service to Plainfield Elementary School remain at \$500 per month.
 4. That District charges for residential water service remain at \$75 per quarter.
 5. That District charges for water service to Kimball Union Academy remain at \$4,800 per month.
- It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE VII. Bill Taylor was commended for excellent performance as operator of the water and sewer departments. Donald Garfield was commended for serving as a commissioner for 37 years. There being no further business, the meeting was voted adjourned at 7:50 p.m.

Roberta I. Garfield, Clerk

**Meriden Village Water District
Water Department Balance Sheet
As of December 31, 2011**

Assets:

Checking account balance	\$24,487.84
Undeposited funds	\$0.00
Capital Reserve Fund	\$120,868.96
Accounts due District: Water charges due	\$18,577.27
Total Assets	\$163,934.07

Liabilities:

Reserve Funds: Capital Reserve	\$120,868.96
Total Liabilities	\$120,868.96

Fund Balance- Current Surplus	\$43,065.11
Grand Total	\$163,934.07

Principal Balance Long Term Debt:

State of NH Revolving Fund	\$516,459.27
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**Sewer Department Balance Sheet
As of December 31, 2011**

Assets:

Checking account balance	\$41,506.03
Undeposited funds	\$0.00
Capital Reserve Fund	\$78,605.79
Accounts due District: Sewer charges due	\$24,571.28
Total Assets	\$144,683.10

Liabilities:

Reserve Funds: Capital Reserve	\$78,605.79
Total Liabilities	\$78,605.79

Fund Balance- Current Surplus	\$66,077.31
Grand Total	\$144,683.10

Principal Balance Long Term Debt:

State of NH Revolving Fund	\$271,648.32
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**Meriden Village Water District
Sewer Department**

Income	Budget 2010	Actual 2010	Budget 2011	Actual 2011	Budget 2012
Sewer Charges	\$130,832	\$135,052	\$124,825	\$123,820	\$129,400
Hook-up	\$0	\$415	\$0	\$0	\$0
Interest	\$0	\$53	\$0	\$40	\$0
From Capital Reserve	\$5,000	\$0	\$3,500	\$0	\$3,500
Xfer from Water		\$11,400	\$0	\$6,050	\$0
From Surplus	\$0	\$0	\$7,150	\$0	\$5,097
Other Income	\$0	\$71	\$0	\$0	
Total Income	\$135,832	\$146,991	\$135,475	\$129,910	\$137,997
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Expenses	Budget 2010	Actual 2010	Budget 2011	Actual 2011	Budget 2012
Office	\$500	\$1,019	\$1,000	\$1,255	\$1,000
Legal	\$200	\$0	\$200	\$0	\$200
Electricity	\$6,000	\$4,777	\$5,000	\$5,470	\$6,000
Insurance	\$19,000	\$20,405	\$20,500	\$22,184	\$20,000
Maintenance	\$10,000	\$9,202	\$11,000	\$7,952	\$11,000
Telephone	\$850	\$1,456	\$1,400	\$1,369	\$1,400
Wages	\$33,500	\$31,527	\$35,150	\$32,258	\$36,550
FICA, Medicare	\$5,500	\$4,026	\$4,050	\$2,468	\$3,600
Retirement	\$0	\$4,934	\$4,950	\$5,274	\$5,100
Interest on debt	\$10,032	\$10,032	\$9,475	\$9,475	\$8,918
Principal on debt	\$16,000	\$15,979	\$16,000	\$15,979	\$15,979
Supplies	\$4,000	\$4,030	\$4,000	\$3,331	\$4,000
Effluent Testing	\$12,000	\$8,515	\$8,500	\$8,222	\$10,000
Vehicle	\$750	\$74	\$750	\$40	\$750
Capital Reserve	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Xfer to Water	\$0	\$225	\$0	\$0	\$0
Grd. Wtr. Monitoring	\$5,000	\$3,775	\$5,000	\$4,802	\$5,000
Blower Replacement	\$7,500	\$0	\$3,500	\$0	\$3,500
Total Expenses	\$135,832	\$124,977	\$135,475	\$125,079	\$137,997

Water Department

Income	Budget 2010	Actual 2010	Budget 2011	Actual 2011	Budget 2012
Water Rents	\$74,870	\$79,841	\$76,539	\$75,855	\$77,671
Hydrant Rentals	\$3,600	\$3,600	\$3,600	\$3,600	\$3,600
Interest	\$100	\$32	\$100	\$30	\$0
From Capital Reserve	\$0	\$0	\$0	\$0	\$0
From Surplus	\$0	\$0	\$0	\$0	\$0
Other Income	\$0	\$0	\$0	\$25	\$0
Total Income	\$78,570	\$83,473	\$80,239	\$79,510	\$81,271
Expenses	Budget 2010	Actual 2010	Budget 2011	Actual 2011	Budget 2012
Office	\$500	\$471	\$500	\$384	\$500
Legal	\$250	\$0	\$250	\$0	\$250
Electricity	\$5,000	\$5,348	\$5,000	\$5,400	\$6,000
Insurance	\$6,050	\$6,050	\$6,319	\$5,399	\$5,400
Maintenance	\$5,000	\$8,622	\$6,500	\$5,499	\$6,500
Telephone	\$800	\$122	\$300	\$266	\$300
Wages	\$9,600	\$9,136	\$10,000	\$10,754	\$10,400
FICA, Medicare	\$2,000	\$2,213	\$850	\$823	\$850
Retirement	\$0	\$493	\$1,150	\$1,125	\$1,700
Interest on debt	\$19,038	\$19,038	\$18,189	\$18,189	\$17,312
Principal on debt	\$25,332	\$25,333	\$26,181	\$26,182	\$27,059
Supplies	\$2,000	\$1,228	\$2,000	\$1,747	\$2,000
Water Analysis	\$2,000	\$1,335	\$2,000	\$2,065	\$2,000
Capital Reserve	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
SRF Project	\$0	\$0	\$0	\$0	\$0
Xfer to Sewer	\$0	\$11,400	\$0	\$0	\$0
Total Expenses	\$78,570	\$91,790	\$80,239	\$78,833	\$81,271