

**MERIDEN VILLAGE WATER DISTRICT
2012 Operator's Report**

The US Environmental Protection Agency finally granted our request for a reduction in the frequency of effluent toxicity testing. We have been performing effluent toxicity tests quarterly for the past ten years at a cost of more than \$10K per year. The reduction was granted for annual testing to be performed during the summer months. This will save the District more than \$7500 annually. We continue to discharge under the old NPDES permit that expired in 2007. Two years ago it looked like the EPA would be rewriting the discharge permit for the Wastewater Treatment Facility but for some reason the new permit was never issued. New permits can sometimes mean new more stringent effluent limitations that require new treatment technologies and facilities. The oldest aeration blower finally expired this year. This blower was original to the plant which was constructed in 1983. A new blower was purchased and installed in August. Several building maintenance projects were completed including the painting of the lab/control building and the resurfacing of the solar heat collectors.

During the winter of 2011 the water service line that serves two residences located along Stage Road froze. This past spring the line was discovered to be exposed where it crossed under Blood Brook. This line was installed in the early 1970s and erosion had removed enough of the brook bank so that the line was exposed to freezing temperatures. A project involving the property owners and the Meriden Village Water District used directional drilling technology to install a new waterline more than ten feet below the brook bed. A two inch HDPE sleeve was installed and a new one inch waterline was pulled through the sleeve. The project was completed in less than two days total and no wetlands permits were required as the brook bed was not disturbed at all. The Drinking Water Bureau of the NH Department of Environmental Services performed a Sanitary Survey of our water system. This comprehensive evaluation of the sanitary health of a water system is performed on all NH water systems every three years. No violations were found and only one small recommendation was made. AD Instrument performed the annual calibration of the master water meter and the Granite State Rural Water Assn. performed a leak detection survey.

Respectfully submitted,

William S. Taylor, Certified Operator, Meriden Village Water District

Jeffrey S. Allbright
Murray Dewdney
Nathaniel Pierson
Commissioners, Meriden Village Water District

THE STATE OF NEW HAMPSHIRE

SULLIVAN, SS.
SULLIVAN, SS.

TOWN OF PLAINFIELD

To the inhabitants of the Town of Plainfield in the said county of Sullivan in said State, who are legal voters residing in the Meriden Village Water District, and qualified to vote in said District affairs:

You are hereby notified to meet at the Plainfield School in said Meriden Village Water District on Tuesday the nineteenth day of March 2013 at 7:30 p.m. to act upon the following subjects:

ARTICLE I.

To choose the necessary District Officers for the ensuing year, or otherwise as the by-laws direct:

1. A moderator for one year.
2. A clerk for one year.
3. A commissioner for three years.
4. A treasurer for one year.
5. An auditor for one year.
6. Such other officers and agents as the voters may judge necessary for the managing of the District's affairs, or as may be directed by law to be chosen.

ARTICLE II. To see if the District will vote to raise and appropriate the sum of \$208,467 which represents the operating budget. Said sum does not include special or individual warrant articles addressed. The Commissioners recommend this appropriation. (Majority vote required)

ARTICLE III. To see what action the District will take with regard to the reports of the District officers.

ARTICLE IV. To see if the District will vote to raise and appropriate the sum of one thousand dollars (\$1,000) to be added to the Capital Reserve Fund created in 1993 for replacing or upgrading the water distribution system, pursuant to RSA35:1. The Commissioners recommend this appropriation. (Majority vote required).

ARTICLE V. To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the Capital Reserve Fund created in 1997 for the purpose of replacing or upgrading equipment on the wastewater treatment system, pursuant to RSA35:1. The Commissioners recommend this appropriation. (Majority vote required).

ARTICLE VI. To see what action the District will take with regard to water and sewer use charges.

ARTICLE VII. To enact any other business that may legally come before this meeting.

Given under our hands and seal this twelfth day of February, 2013.

A true copy attest:
Jeffery Albright
Murray Dewdney
Nathanid Flerscn

MINUTES
MERIDEN VILLAGE WATER DISTRICT MEETING
MARCH 20, 2012

At a legal meeting of the inhabitants of the Meriden Village Water District, in the town of Plainfield, County of Sullivan, State of New Hampshire, qualified to vote in District affairs, held at the Plainfield School on Tuesday the twentieth of March 2012 at 7:30 p.m., the business was disposed of in the following manner:

The Annual Meeting of the Meriden Village Water District was called to order by Moderator Stephen Taylor.

ARTICLE I. The following resolution was offered, and it was moved and seconded that it be adopted:

RESOLVED:

Moderator for one year:	Stephen Taylor
Clerk for one year:	Roberta Garfield
Commissioner for three years	Jeffrey Albright
Treasurer for one year:	Donald Garfield
Auditor for one year:	Doris LeVarn

The vote was unanimous in the affirmative and the Moderator so declared it.

ARTICLE II. The following resolution was offered, and it was moved and seconded that it be adopted:

RESOLVED: That the District raise and appropriate the sum of \$213,268, which represents the operating budget. Said sum does not include special or individual warrant articles addressed.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE III. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the reports of District Officers be accepted as printed in the Town of Plainfield 2011 Town Report; subject to corrections, and that a corrected copy be placed on file with the District Clerk. It was noted that the name of one commissioner was wrong in the town report.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE IV. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the District vote to raise and appropriate the sum of one thousand dollars (\$1,000) to be added to the Capital Reserve Fund created in 1993 for replacing or upgrading the water distribution system, pursuant to RSA35:1.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE V. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the District vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the Capital Reserve Fund created in 1997 for the purpose of replacing or upgrading equipment on the wastewater treatment system, pursuant to RSA35:1

It was unanimously voted in the affirmative and the Moderator so declared it

ARTICLE VI. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: 1. That District charges for residential sewer service be increased from \$95 per quarter to \$100 per quarter.

2. That District charges for sewer service to Kimball Union Academy be increased from \$8,400 per month to \$8,750 per month.

3. That District charges for sewer service to Plainfield Elementary School remain at \$500 per month.

4. That District charges for residential water service remain at \$75 per quarter.

5. That District charges for water service to Kimball Union Academy remain at \$4,800 per month.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE VII. Doris LeVarn was thanked for her work as Auditor. Bill Taylor was commended for excellent performance as operator of the water and sewer departments. Commissioner Nat Pierson was complimented for perfect attendance at meetings this past year. There being no further business, the meeting was voted adjourned at 7:50 p.m.

Roberta I. Garfield, Clerk

MVWD Water Department Balance Sheet
As of December 31, 2012

Assets:

Checking account balance	\$35,298.03
Undeposited funds	\$9,250.00
Capital Reserve Fund	\$117,558.27
Accounts due District: Water charges due	\$13,081.17
<u>Total Assets</u>	<u>\$175,187.47</u>

Liabilities:

Reserve Funds: Capital Reserve	\$117,558.27
<u>Total Liabilities</u>	<u>\$117,558.27</u>

<u>Fund Balance- Current Surplus</u>	<u>\$57,629.20</u>
Grand Total	\$175,187.47

Principal Balance Long Term Debt:

State of NH Revolving Fund	\$489,400.33
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MVWD Sewer Department Balance Sheet
As of December 31, 2012

Assets:

Checking account balance	\$44,964.14
Undeposited funds	\$8,950.00
Capital Reserve Fund	\$84,091.52
Accounts due District: Sewer charges due	\$16,755.44
<u>Total Assets</u>	<u>\$154,761.10</u>

Liabilities:

Reserve Funds: Capital Reserve	\$84,091.52
<u>Total Liabilities</u>	<u>\$84,091.52</u>

<u>Fund Balance- Current Surplus</u>	<u>\$70,669.58</u>
Grand Total	\$154,761.10

Principal Balance Long Term Debt:

State of NH Revolving Fund	\$239,689.70
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**Meriden Village Water District
Sewer Department**

Income	Budget 2011	Actual 2011	Budget 2012	Actual 2012	Budget 2013
Sewer Charges	\$124,825	\$115,705	\$128,260	\$137,016	\$128,000
Hook-up	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$46	\$0	\$35	\$0
From Capital					
Reserve	\$3,500	\$0	\$3,500	\$0	\$0
Xfer from Water	\$0	\$6,050	\$0	\$0	\$0
From Surplus	\$7,150	\$4,719	\$7,087	\$0	\$5,500
Other Income	\$0	\$251	\$0	\$0	\$0
Total Income	\$135,475	\$126,772	\$138,847	\$137,052	\$133,500
Expenses	Budget 2011	Actual 2011	Budget 2012	Actual 2012	Budget 2013
Office	\$1,000	\$1,255	\$1,000	\$343	\$1,000
Legal	\$200	\$0	\$200	\$0	\$200
Electricity	\$5,000	\$5,405	\$6,000	\$5,063	\$6,000
Insurance	\$20,500	\$22,185	\$20,000	\$19,920	\$21,000
Maintenance	\$11,000	\$8,831	\$11,000	\$18,697	\$11,000
Telephone	\$1,400	\$1,369	\$1,400	\$1,126	\$1,400
Wages	\$35,150	\$32,257	\$36,550	\$32,810	\$38,195
FICA, Medicare	\$4,050	\$3,291	\$4,450	\$3,347	\$3,765
Retirement	\$4,950	\$5,274	\$5,100	\$5,239	\$5,850
Interest on debt	\$9,475	\$9,475	\$8,918	\$8,918	\$8,361
Principal on debt	\$16,000	\$15,979	\$15,979	\$15,979	\$15,979
Supplies	\$4,000	\$3,386	\$4,000	\$2,595	\$4,000
Effluent Testing	\$8,500	\$8,222	\$10,000	\$4,345	\$2,500
Vehicle	\$750	\$40	\$750	\$0	\$750
Capital Reserve	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Xfer to Water	\$0	\$0	\$0	\$0	\$0
Grd. Wtr.					
Monitoring	\$5,000	\$4,802	\$5,000	\$5,373	\$5,000
Blower Replacement	\$3,500	\$0	\$3,500	\$3,352	\$3,500
Total Expenses	\$135,475	\$126,772	\$138,847	\$132,107	\$133,500

Water Department

Income	Budget 2011	Actual 2011	Budget 2012	Actual 2012	Budget 2013
Water Rents	\$76,539	\$71,555	\$76,821	\$83,581	\$77,000
Hydrant Rentals	\$3,600	\$7,200	\$3,600	\$3,600	\$3,600
Interest	\$100	\$29	\$0	\$27	\$0
From Capital Reserve	\$0	\$0	\$0	\$5,000	\$0
From Surplus	\$0	\$0	\$0	\$0	\$367
Other Income	\$0	\$0	\$0	\$1,000	\$0
Total Income	\$80,239	\$78,784	\$80,421	\$93,208	\$80,967
Expenses	Budget 2011	Actual 2011	Budget 2012	Actual 2012	Budget 2013
Office	\$500	\$394	\$500	\$379	\$500
Legal	\$250	\$0	\$250	\$248	\$250
Electricity	\$5,000	\$5,264	\$6,000	\$5,276	\$6,000
Insurance	\$6,319	\$3,599	\$5,400	\$4,247	\$5,400
Maintenance	\$6,500	\$5,667	\$6,500	\$13,254	\$6,500
Telephone	\$300	\$263	\$300	\$361	\$300
Wages	\$10,000	\$10,754	\$10,400	\$10,937	\$10,870
FICA, Medicare	\$850	\$0	\$0	\$0	\$0
Retirement	\$1,150	\$1,124	\$1,700	\$1,754	\$1,775
Interest on debt	\$18,189	\$18,189	\$17,312	\$17,312	\$16,405
Principal on debt	\$26,181	\$26,182	\$27,059	\$27,059	\$27,967
Supplies	\$2,000	\$2,414	\$2,000	\$1,049	\$2,000
Water Analysis	\$2,000	\$2,080	\$2,000	\$1,073	\$2,000
Capital Reserve	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
SRF Project	\$0	\$0	\$0	\$0	\$0
Xfer to Sewer	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$80,239	\$76,930	\$80,421	\$83,949	\$80,967