

Meriden Village Water District 2013 Operator's Report

During the month of September a stormy night touched off a microburst just outside the perimeter fence at the Wastewater Treatment Facility. Several large pines were blown down on the fence damaging more than ninety feet of the chain link and barbed wire that keep people and animals away from the lagoons. The trail network that is used by skiers and walkers also suffered extensive damage. Springfield Fence Co. repaired the damaged chain link fencing and Mak's Excavating chipped the downed trees and felled several more large pines that were left weak or leaning toward the fence. Mak's also repaired several sewer collection manholes along Rt 120 that were damaged during NH DOT maintenance projects. The new aeration blower that was purchased in 2012 was equipped with a variable frequency drive. The VFD allows the blower speed to be adjusted according to the oxygen demand in the lagoons. This allows the blower to operate at a substantially lower cost.

Every five years the MVWD has the water storage tank professionally inspected. In August, certified divers from Underwater Solutions performed a comprehensive inspection of both the interior and exterior of the tank. The tank was originally constructed in 1988 and significantly rebuilt in 2000. The tank holds 216,000 gallons of water for both the domestic and firefighting needs of the village. The tank was found to be in excellent condition. The sacrificial anodes that are located on the bottom of the tank were found to be mostly dissolved. The anodes prevent corrosion of the tank structure. New anodes will be installed in the summer of 2014. As part of the annual summer hydrant flushing, all system gate valve boxes were located and those that had accumulated sand and road debris were cleaned. The gate boxes were able to be cleaned using District owned equipment that was modified for this purpose. A significant cost savings resulted versus hiring an outside contractor to do the work. The MVWD has retained the services of CLD Engineers, Wilder, VT. office, for two annual groundwater monitoring projects. The two projects are ongoing requirements of the NH DES.

Respectfully Submitted,

William S. Taylor, Certified Operator, Meriden Village Water District

Nathanid Pierson

Jeffrey S. Albright

Murray Dewdney

Commissioners, Meriden Village Water District

THE STATE OF NEW HAMPSHIRE
SULLIVAN, SS. **TOWN OF PLAINFIELD**

To the inhabitants of the Town of Plainfield in the said county of Sullivan in said State, who are legal voters residing in the Meriden Village Water District, and qualified to vote in said District affairs:

You are hereby notified to meet at the Plainfield School in said Meriden Village Water District on Tuesday the eighteenth day of March 2014 at 7:30 p.m. to act upon the following subjects:

ARTICLE I.

To choose the necessary District Officers for the ensuing year, or otherwise as the by-laws direct:

1. A moderator for one year.
2. A clerk for one year.
3. A commissioner for three years.
4. A treasurer for one year.
5. An auditor for one year.
6. Such other officers and agents as the voters may judge necessary for the managing of the District's affairs, or as may be directed by law to be chosen.

ARTICLE II. To see if the District will vote to raise and appropriate the sum of \$221,714 which represents the operating budget. Said sum does not include special or individual warrant articles addressed. The Commissioners recommend this appropriation. (Majority vote required)

ARTICLE III. To see what action the District will take with regard to the reports of the District officers.

ARTICLE IV. To see if the District will vote to raise and appropriate the sum of one thousand dollars (\$1,000) to be added to the Capital Reserve Fund created in 1993 for replacing or upgrading the water distribution system, pursuant to RSA35:1. The Commissioners recommend this appropriation. (Majority vote required).

ARTICLE V. To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the Capital Reserve Fund created in 1997 for the purpose of replacing or upgrading equipment on the wastewater treatment system, pursuant to RSA35:1. The Commissioners recommend this appropriation. (Majority vote required).

ARTICLE VI. To see what action the District will take with regard to water and sewer use charges.

ARTICLE VII. To enact any other business that may legally come before this meeting.

Given under our hands and seal this eleventh day of February, 2014.

A true copy attest:

Jeffery Albright
Murray Dewdney
Nathanial Pierson

MINUTES
MERIDEN VILLAGE WATER DISTRICT MEETING
MARCH 19, 2013

At a legal meeting of the inhabitants of the Meriden Village Water District, in the town of Plainfield, County of Sullivan, State of New Hampshire, qualified to vote in District affairs, held at the Plainfield School on Tuesday the nineteenth of March 2013 at 7:30 p.m., the business was disposed of in the following manner:

The Annual Meeting of the Meriden Village Water District was called to order by Moderator Stephen Taylor.

ARTICLE I. The following resolution was offered, and it was moved and seconded that it be adopted:

RESOLVED: That the following slate of officers be elected:

Moderator for one year:	Stephen Taylor
Clerk for one year:	Roberta Garfield
Commissioner for three years:	Murray Dewdney
Treasurer for one year:	Donald Garfield
Auditor for one year:	Doris LeVarn

The vote was unanimous in the affirmative and the Moderator so declared it.

ARTICLE II. The following resolution was offered, and it was moved and seconded that it be adopted:

RESOLVED: That the District raise and appropriate the sum of \$213,467, which represents the operating budget. Said sum does not include special or individual warrant articles addressed.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE III. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the reports of District Officers be accepted as printed in the Town of Plainfield 2012 Town Report; subject to corrections, and that a corrected copy be placed on file with the District Clerk.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE IV. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the District vote to raise and appropriate the sum of one thousand dollars (\$1,000) to be added to the Capital Reserve Fund created in 1993 for replacing or upgrading the water distribution system, pursuant to RSA35:1.

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE V. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the District vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the Capital Reserve Fund created in 1997 for the purpose of replacing or upgrading equipment on the wastewater treatment system, pursuant to RSA35:1

It was unanimously voted in the affirmative and the Moderator so declared it.

ARTICLE VI. The following resolution was offered and it was moved and seconded that it be adopted:

- RESOLVED:
1. That District charges for residential sewer service remain unchanged at \$100 per quarter.
 2. That District charges for sewer service to Kimball Union Academy remain unchanged at \$8,750 per month.
 3. That District charges for sewer service to Plainfield Elementary School remain at \$500 per month.
 4. That District charges for residential water service remain at \$75 per quarter.
 5. That District charges for water service to Kimball Union Academy remain at \$4,800 per month.

ARTICLE VII. The Commissioners were commended for presenting a budget with no increases. Doris LeVarn was thanked for her work as Auditor. Bill Taylor was commended for excellent performance as operator of the water and sewer departments. There being no further business, the meeting was voted adjourned at 7:50 p.m.

Roberta I. Garfield, Clerk

January 27, 2014

Commissioners,
Meriden Village Water District
P.O. Box 84
Meriden, NH 03770

SUBJECT: 2013 Audit Findings

Gentlemen:

I have reviewed the MVWD Treasurer's 2013 financial records, per RSA 41:31a to 41:31d, and find these records to be complete and accurate to the best of my knowledge.

Doris LeVarn
Doris LeVarn, Auditor
Meriden Village Water District

MVWD Balance Sheet
As of December 31, 2013

Assets:	
Checking account balance	\$35,201.44
Undeposited funds	\$3,600.00
Capital Reserve Fund	\$119,174.06
Accounts due District: Water charges due	\$12,780.07
<hr/>	
Total Assets	\$170,755.57
 Liabilities:	
Reserve Funds: Capital Reserve	\$119,174.06
<hr/>	
Total Liabilities	\$119,174.06
Fund Balance- Current Surplus	\$51,581.51
<hr/>	
Grand Total	\$170,755.57
 Principal Balance Long Term Debt:	
State of NH Revolving Fund	\$461,434.06

Sewer Department Balance Sheet
As of December 31, 2013

Assets:	
Checking account balance	\$54,139.23
Undeposited funds	\$0.00
Capital Reserve Fund	\$89,566.70
Accounts due District: Sewer charges due	\$17,270.86
<hr/>	
Total Assets	\$160,976.79
 Liabilities:	
Reserve Funds: Capital Reserve	\$89,566.70
<hr/>	
Total Liabilities	\$89,566.70
Fund Balance- Current Surplus	\$71,410.09
<hr/>	
Grand Total	\$160,976.79
 Principal Balance Long Term Debt:	
State of NH Revolving Fund	\$223,710.39

**Meriden Village Water District
Sewer Department**

Income	Budget 2012	Actual 2012	Budget 2013	Actual 2013	Budget 2014
Sewer Charges	\$128,260	\$137,016	\$128,000	\$129,660	\$131,200
Hook-Ups	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$35	\$0	\$13	\$0
From Capital Reserve	\$3,500	\$0	\$0	\$0	\$0
From Surplus	\$7,087	\$0	\$5,500	\$0	\$4,558
Other Income	\$0	\$0	\$0	\$0	\$0
Total Income	\$138,847	\$137,052	\$133,500	\$129,673	\$135,758

Expenses	Budget 2012	Actual 2012	Budget 2013	Actual 2013	Budget 2014
Office	\$1,000	\$343	\$1,000	\$875	\$1,000
Legal	\$200	\$0	\$200	\$0	\$200
Electricity	\$6,000	\$5,063	\$6,000	\$4,981	\$6,000
Insurance	\$20,000	\$19,920	\$21,000	\$19,483	\$23,350
Maintenance	\$11,000	\$18,697	\$11,000	\$10,690	\$15,000
Telephone	\$1,400	\$1,126	\$1,400	\$1,266	\$1,400
Wages	\$36,550	\$32,810	\$38,195	\$33,331	\$39,150
FICA, Medicare	\$4,450	\$3,347	\$3,765	\$3,402	\$3,500
Retirement	\$5,100	\$5,239	\$5,850	\$5,488	\$6,025
Interest on debt	\$8,918	\$8,918	\$8,361	\$8,360	\$7,803
Principal on debt	\$15,979	\$15,979	\$15,979	\$15,979	\$15,980
Supplies	\$4,000	\$2,595	\$4,000	\$1,747	\$3,000
Effluent Testing	\$10,000	\$4,345	\$2,500	\$2,135	\$2,600
Vehicle	\$750	\$0	\$750	\$440	\$750
Capital Reserve	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Xfer to Water	\$0	\$0	\$0	\$0	\$0
Grd. Wtr.					
Monitoring	\$5,000	\$5,373	\$5,000	\$8,705	\$5,000
Blower Replacement	\$3,500	\$3,352	\$3,500	\$327	\$0
Total Expenses	\$138,847	\$132,107	\$133,500	\$122,209	\$135,758

Water Department

Income	Budget 2012	Actual 2012	Budget 2013	Actual 2013	Budget 2014
Water Rents	\$76,821	\$83,581	\$77,000	\$76,120	\$83,200
Hook-Ups	\$0	\$0	\$0	\$0	\$0
Hydrant Rentals	\$3,600	\$3,600	\$3,600	\$3,600	\$3,600
Interest	\$0	\$27	\$0	\$12	\$0
From Capital Reserve	\$0	\$5,000	\$0	\$0	\$0
From Surplus	\$0	\$0	\$5,367	\$0	\$5,156
Other Income	\$0	\$1,000	\$0	\$1,300	\$0
Total Income	\$80,421	\$93,208	\$85,967	\$81,032	\$91,956
Expenses	Budget 2012	Actual 2012	Budget 2013	Actual 2013	Budget 2014
Office	\$500	\$379	\$500	\$358	\$500
Legal	\$250	\$248	\$250	\$50	\$250
Electricity	\$6,000	\$5,276	\$6,000	\$4,655	\$6,000
Insurance	\$5,400	\$4,247	\$5,400	\$5,561	\$6,000
Maintenance	\$6,500	\$13,254	\$11,500	\$6,497	\$15,000
Telephone	\$300	\$361	\$300	\$241	\$300
Wages	\$10,400	\$10,937	\$10,870	\$11,132	\$11,465
FICA, Medicare	\$0	\$0	\$0	\$0	\$0
Retirement	\$1,700	\$1,754	\$1,775	\$2,010	\$2,070
Interest on debt	\$17,312	\$17,312	\$16,405	\$16,405	\$15,467
Principal on debt	\$27,059	\$27,059	\$27,967	\$27,966	\$28,904
Supplies	\$2,000	\$1,049	\$2,000	\$1,227	\$2,000
Water Analysis	\$2,000	\$1,073	\$2,000	\$2,890	\$3,000
Capital Reserve	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
SRF Project	\$0	\$0	\$0	\$0	\$0
Xfer to Sewer	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$80,421	\$83,949	\$85,967	\$79,991	\$91,956