

**PLAINFIELD VILLAGE WATER DISTRICT**  
**Commissioners' Annual Report**

The Water District had no major changes during 2017. We did continue the process of replacing damaged curb stops, something that will keep us busy for some years. The combination of iron-bearing acidic soil and poor materials used in system construction in the 1970s means that many curb stops and valves are now fused into a large iron blob, and no longer operate. Two of them had to be replaced on an emergency basis this year when leaks in the buildings they served could not be shut off any other way.

System operation during 2017 was generally satisfactory. Our operator of several years retired mid-year. Our former backup became the regular operator. While all system testing requirements were met, what seems to have become regular miscommunication with the Department of Environmental Services required us to send out notices, one because a required test was late, and one because a result was reported late even though the test was completed on time. The results of all of our tests were satisfactory, and well within the required limits.

We are currently working with two homeowners who have failing wells to add their residences to the system. This will be done at the homeowners' expense. We are also working to reconnect two residences that share a single system connection. Since the original work was done with the District's authorization more than 20 years ago, there may be some part of this project that will be funded by the District. We also plan to service our fire hydrants. This may involve replacing one or more of our oldest hydrants.

Collections, as always, are difficult. Our "accounts receivable" number still represents about half "old debt" (more than 180 days) and about half accounts that are one billing period overdue. We did recover some of our "old debt" when two residences were sold.

The DES grant program that is expected to bring in about \$4500 this year was funded for the 2017 fiscal year. Our bond principal has dropped to \$40,000 with \$20,000 payments annually for the remaining two years of the bond. The slight reduction in rates we were able to adopt in 2012 still yielded enough revenue to meet our expenses.

Our valued commissioner Gordon Gillens, who has served several terms during which he has rendered good service, has announced his intention to retire at the 2018 annual meeting, opening up a commissioner's position to fill. Anyone interested should contact any of the commissioners, or attend the annual meeting scheduled for March 24.

There is plenty of work for anyone interested in helping. Please contact one of the commissioners if you're looking for opportunities. We are still looking for a billing clerk and a meter reader, both of which are paid positions.

The commissioners

*Robert Drupe*  
*Gordon Gillens*  
*Brad Atwater*

**WARRANT  
THE STATE OF NEW HAMPSHIRE  
PLAINFIELD VILLAGE WATER DISTRICT  
TOWN OF PLAINFIELD**

**SULLIVAN. SS.**

To the inhabitants of the town of Plainfield in the said county of Sullivan in the said State, who are legal voters residing in the Plainfield Village Water District, and qualified to vote in said district affairs.

You are hereby notified to meet at the Plainfield Town Hall in said Plainfield Village Water District on **Saturday the 24th of March 2018 at 9:00 a.m.**, to act upon the following subjects.

**ARTICLE I.** To choose the necessary District Officers for the ensuing year or otherwise.

1. A moderator for one year.
2. A clerk for one year.
3. A commissioner for three years.
4. A treasurer for one year.
5. An auditor for one year.

**ARTICLE II.** To see what action the district will take with regard to the reports of the district officers.

**ARTICLE III.** To see if the District will vote to raise and appropriate the sum of **\$52,440** to defray district expenses, and to authorize the Commissioners to direct disbursements of funds by the District Treasurer. Said sum does not include special warrant articles assessed. (Majority vote required for passage.) (The Commissioners recommend passage of this article.)

**ARTICLE IV.** To transact any other business that may legally come before this meeting.

Given under our hands and seal this Third Day of March in the year of our Lord,  
Two Thousand Eighteen.

At true copy attest: *Robert Druye, Gordon Gillens, Brad Atwater*

**PLAINFIELD VILLAGE WATER DISTRICT  
STATEMENT OF FINANCIAL POSITION  
DECEMBER 31, 2017**

<b>ASSETS</b>	
Cash	\$69,204
Accounts receivable	27,580
Machinery and equipment	124,288
Buildings	10,000
Land and improvements	70,000
Tank/Well project	<u>\$450,000</u>
 Total assets	 <u>\$751,072</u>

**LIABILITIES AND NET ASSETS**

<b>Liabilities</b>	
Accounts payable and accrued expenses	\$0
Tax Anticipation Notes	0
Bond payable –NHMBB	<u>40,000</u>
Total liabilities	40,000
 <b>NET ASSETS</b>	
Unrestricted assets	<u>\$711,072</u>
 Total liabilities and net assets	 <u>\$751,072</u>

**Plainfield Village Water District  
Statement of Cash Flow for the year 2017**

<b>Opening Cash position</b>	<b>\$67,709</b>
Water Rent	\$49,836
Other Income	<u>\$4,496</u>
<b>Total Income</b>	<b>\$54,332</b>
Admin Expenses	\$4,376
Operations	\$20,311
Bond Debt - Principal Reduction	\$20,000
Bond Debt – Interest	\$3,150
TAN notes – interest	<u>          </u>
<b>Total operating disbursements</b>	<b>\$47,837</b>
<b>Capital Projects</b>	
<b>Transfers to Trust Funds</b>	
System Maintenance Fund	\$5,000
<b>Transfers from Trust Funds</b>	
<b>Net cash flow before TAN borrowings</b>	<b>\$1,495</b>
Net TAN borrowings	\$0
<b>Net change in cash balance</b>	<b>\$1,495</b>
<b>Ending Cash position</b>	<b>\$69,204</b>

**PLAINFIELD VILLAGE DISTRICT  
2018 BUDGET (DRA format)**

	<b>2017</b>	<b>2017</b>	<b>2018</b>
	<b>Proposed</b>	<b>Actual</b>	<b>Proposed</b>
<b>General Government</b>			
Executive	\$1,290	\$1,290	\$1,290
Financial Administration	\$0	\$0	\$0
Legal Expense	\$0	\$0	\$0
Personnel Administration	\$0	\$0	\$0
General Government Buildings	\$0	\$0	\$0
Insurance	\$1,000	\$1,300	\$1,200
Advertising & Regional Assoc.	\$0	\$0	\$0
Other General Government	\$2,500	\$1,786	\$3,500
<b>Water Distribution and Treatment</b>			
Administration	\$0	\$0	\$0
Water Services	\$18,000	\$17,934	\$18,000
Water Treatment	\$400	\$518	\$400
Water Conservation and Other	\$0	\$0	\$0
<b>Debt Service</b>			
Principal Long Term Bonds & Notes	\$20,000	\$20,000	\$20,000
Interest-Long Term Bonds & Notes	\$3,150	\$3,150	\$2,050
<b>Capital Outlay</b>			
Land and Improvements	\$0	\$0	\$0
Machinery, Vehicles & Equipment	\$0	\$0	\$0
Buildings	\$0	\$0	\$1,000
Improvements other than Bldgs	\$5,000	\$1,859	\$5,000
<b>Operating Budget Subtotal</b>	<b>\$51,340</b>	<b>\$47,837</b>	<b>\$52,440</b>
<b>Individual Warrant Articles</b>			
Improvements other than Bldgs	\$0	\$0	\$0
To Capital Reserve Fund	\$5,000	\$5,000	\$0
<b>SOURCE OF REVENUE</b>			
<b>State of NH Other</b>	<b>\$4,461</b>	<b>\$4,489</b>	<b>\$4,200</b>
<b>CHARGES FOR SERVICES</b>			
Water Supply System Charges	\$51,879	\$49,836	\$50,000
<b>Interest on Investments</b>		\$7	\$10
<b>Total Estimated Revenue and Credits</b>	<b>\$56,340</b>	<b>\$54,332</b>	<b>\$54,210</b>