

MERIDEN VILLAGE WATER DISTRICT
2020 Operator's Report

The MVWD wastewater treatment facility continued to discharge to temporary rapid infiltration basins during the year. Horizons Engineering worked on and submitted the design for the permanent basins to the NH DES. The project to build the permanent basins has been approved by the district voters and funding is in place in the form of a Northern Borders grant. The project will go out for bid in early 2021 and construction will begin in the spring and continue through the summer. The MVWD has asked the Plainfield School Board for an easement modification to allow for construction of two of the proposed five basins. The School Board supports the request and it will be on the School District warrant.

There will be another construction project over the summer in the MVWD. The Commissioners are proposing to replace 1300 feet of water main on Main St. The project will replace a section of heavily corroded 2 inch pipe that has been in the ground since the 1940's. The pipe begins at the Bonner Rd and Main St intersection and continues down the hill to #133. The new main will be upgraded to 6 inch and several fire hydrants will be added. This project will be on the MVWD warrant in March.

The last two lots in the Baynes Rd development were sold during the year. The development was begun in 2004 and now includes 12 homes. All of the lots are connected to MVWD water and sewer. The former Duckworth Museum building was sold and will be converted to 3 condos. The building was connected to MVWD sewer in December.

Commissioner Murray Dewdney retired from the board in 2020. Murray lived and worked at KUA for many years. Murray served as MVWD Commissioners for 23 years. Thank you to Murray for his many years of service to the district.

Respectfully Submitted,

William S. Taylor, Certified Operator, Meriden Village Water District

Jeffrey S. Albright

Greg Castell

Derek Gueldenzoph

Commissioners, Meriden Village Water District

THE STATE OF NEW HAMPSHIRE

SULLIVAN, SS.

TOWN OF PLAINFIELD

To the inhabitants of the Town of Plainfield in the said county of Sullivan in said State, who are legal voters residing in the Meriden Village Water District, and qualified to vote in said District affairs:

You are hereby notified to meet at the MERIDEN FIRE STATION in said Meriden Village Water District on Tuesday the sixteenth day of March 2021 at 7:30 p.m. to act upon the following subjects:

ARTICLE 01. To choose the necessary District Officers for the ensuing year, or otherwise as the by-laws direct:

1. A moderator for one year
2. A clerk for one year
3. A commissioner for three years
4. A treasurer for one year
5. An auditor for one year
6. Such other officers and agents as the voters may judge necessary for the managing of the district's affairs, or as may be directed by law to be chosen.

ARTICLE 02. To see if the district will vote to raise and appropriate \$415,000 (gross budget) for the replacement of a portion of water main on Main Street, and to authorize the issuance of not more than \$265,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the commissioners to issue and negotiate such bonds or notes and to determine the rate of interest thereon; further, to withdraw \$150,000 from the water capital reserve fund (the commissioners are agents to expend). The commissioners recommend this appropriation (3/5 ballot vote required).

ARTICLE 03. To see if the district will vote to raise and appropriate the sum of \$10,000 to be added to the Capital Reserve Fund created in 1993 for replacing or upgrading the water distribution system facilities and equipment, pursuant to RSA35:1, with funds to come from user charges. The commissioners recommend this appropriation. (Majority vote required).

ARTICLE 04. To see if the district will vote to raise and appropriate the sum of \$10,000 to be added to the Sewer Capital Reserve Fund previously established, with funds to come from unassigned fund balance. The commissioners recommend this appropriation. (Majority vote required).

ARTICLE 05. To see if the district will vote to raise and appropriate the sum of \$57,000 for funding the district share of RIB construction costs and authorize the withdrawal of \$25,000 from the Sewer Capital Reserve Fund created for that purpose. The balance of \$32,000 is to come from user charges. The commissioners recommend this appropriation. (Majority vote required).

ARTICLE 06. To see if the district will vote to raise and appropriate the sum of \$236,261 for general district operations, with \$222,600 to come from user charges, and \$13,661 to come from unassigned fund balance. This article does not include appropriations contained in special or individual warrant articles addressed separately. The commissioners recommend this appropriation. (Majority vote required)

ARTICLE 07. To see what action the District will take with regard to the reports of the district officers.

ARTICLE 08. To see what action the District will take with regard to water and sewer user charges.

ARTICLE 09. To enact any other business that may legally come before this meeting.

Given under our hands and seal this tenth day of February, 2021.

A true copy attest:

Jeffrey S. Allbright

Greg Castell
Derek Gueldenzoph

Commissioners, Meriden Village Water District

MINUTES
MERIDEN VILLAGE WATER DISTRICT MEETING
MARCH 17, 2020

At a legal meeting of the inhabitants of the Meriden Village Water District, in the town of Plainfield, County of Sullivan, State of New Hampshire, qualified to vote in District affairs, held at the Meriden Fire Station on Tuesday the seventeenth of March 2020 at 7:30 p.m., the business was disposed of in the following manner:

The Annual Meeting of the Meriden Village Water District was called to order by Moderator Stephen Taylor.

ARTICLE 01. The following resolution was offered, and it was moved and seconded that it be adopted:

RESOLVED: That the following slate of officers be elected:

Moderator for one year: Stephen Taylor

Clerk for one year: Roberta Garfield

Commissioner for three years: Gregory Castell

Treasurer for one year: Donald Garfield

Auditor for one year: Catherine Legare

The vote was unanimous in the affirmative and the moderator declared the individuals were elected.

ARTICLE 02. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the district vote to raise and appropriate the sum of \$35,000 to be added to the Capital Reserve Fund created in 1993 for replacing or upgrading the water distribution system, pursuant to RSA35:1, with \$24,930 to come from unassigned fund balance and \$10,070 to come from the operating budget.

It was unanimously voted in the affirmative and the moderator so declared it.

ARTICLE 03. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the district vote to raise and appropriate \$470,000 for construction costs on a Rapid Infiltration Basin System at the wastewater treatment facility, with \$376,000 (80%) to come from a Northern Border Regional Commission (NBRC) grant, \$65,000 from the sewer capital reserve fund, and the remaining \$29,000 to come from unassigned fund balance. This article will be non-lapsing until 12/31/2022. The Board of Commissioners is named agent to expend from the capital reserve fund.

It was unanimously voted in the affirmative and the moderator so declared it.

ARTICLE 04. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the district raise and appropriate the sum of \$250,450, which represents the operating budget, with \$248,030 to come from user charges, and \$2,420 to come from unassigned fund balance. Said sum does not include special or individual warrant articles addressed.

It was unanimously voted in the affirmative and the moderator so declared it

ARTICLE 05. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED: That the reports of District Officers as printed in the Town of Plainfield 2019 Town Report be approved, and that a corrected copy be placed on file with the district Clerk.

It was voted in the affirmative and the moderator so declared it

ARTICLE 06. The following resolution was offered and it was moved and seconded that it be adopted:

RESOLVED:

1. That District charges for residential sewer service be increased from \$115 per quarter to \$120 per quarter.
2. That District charges for sewer service to Kimball Union Academy be increased from \$9,730 per month to \$9,980 per month.

3. That District charges for sewer service to Plainfield Elementary School remain at \$550 per month.
4. That District charges for residential water service remain at \$95 per quarter.
5. That District charges for water service to Kimball Union Academy be increased from \$6,460 per month to \$6,610 per month.

It was voted in the affirmative and the moderator so declared it.

ARTICLE 07. There being no further business, the meeting was declared adjourned at 7:50 p.m.

Roberta I Garfield

Robert I. Garfield, Clerk

**Meriden Village Water District
Water Department Balance Sheet
As of December 31, 2020**

Assets:

Checking account balance	\$80,714.74
Undeposited funds	\$0.00
Capital Reserve Fund	\$151,000.45
Accounts due District: Water charges due	\$16,776.88
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Total Assets	\$248,492.07

Liabilities:

Reserve Funds: Capital Reserve	\$151,000.45
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Total Liabilities	\$151,000.45

Fund Balance- Current Surplus	\$97,491.62
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Grand Total	\$248,492.07

Principal Balance Long Term Debt:

State of NH Revolving Fund	\$237,586.78
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**Sewer Department Balance Sheet
As of December 31, 2020**

Assets:

Checking account balance	\$79,612.86
Undeposited funds	\$0.00
Capital Reserve Fund	\$69,256.11
Accounts due District: Sewer charges due	\$19,492.41
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Total Assets	\$168,361.38

Liabilities:

Reserve Funds: Capital Reserve	\$69,256.11
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Total Liabilities	\$69,256.11

Fund Balance- Current Surplus	\$99,105.27
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Grand Total	\$168,361.38

Principal Balance Long Term Debt:

State of NH Revolving Fund	\$111,855.22
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**MERIDEN VILLAGE WATER DISTRICT
SEWER DEPARTMENT**

Income	Budget 2019	Actual 2019	Budget 2020	Actual 2020	Budget 2021
Sewer Charges	\$145,000	\$149,579	\$148,000	\$150,390	\$150,000
Hook-Ups	\$0	\$0	\$0	\$6,750	\$0
Interest	\$0	\$87	\$0	\$18	\$0
Finance charges	\$0	\$0	\$0	\$15	\$0
From Capital Reserve	\$0	\$0	\$65,000	\$0	\$25,000
Xfer from Water	\$0	\$0	\$0	\$0	\$0
From Surplus	\$20,800	\$0	\$31,420	\$0	\$23,661
Solar Energy Generation	\$1,500	\$3,506	\$3,500	\$6,868	\$6,000
Other Income	\$29,732	\$29,741	\$376,000	\$1,169	\$0
Total Income	\$197,032	\$182,914	\$623,920	\$165,210	\$204,661
Expenses	Budget 2019	Actual 2019	Budget 2020	Actual 2020	Budget 2021
Office	\$1,200	\$442	\$1,200	\$689	\$1,200
Legal	\$200	\$0	\$200	\$0	\$200
Electricity	\$9,100	\$8,985	\$9,100	\$9,133	\$9,200
Insurance	\$28,000	\$23,808	\$29,200		
Health	\$0	\$0	\$21,100	\$23,055	\$24,000
Co-Pay	\$0	\$0	\$4,000	\$980	\$2,000
Property	\$0	\$0	\$2,500	\$2,452	\$2,600
Treas.					
Bond	\$0	\$0	\$100	\$100	\$100
Work					
Comp.	\$0	\$0	\$1,500	\$1,116	\$1,500
SUB-TOTAL INSURANCE				\$27,702	\$30,200
Maintenance	\$17,000	\$7,416	\$17,000	\$4,588	\$15,000
Telephone	\$1,200	\$1,168	\$1,200	\$1,336	\$1,400
Wages	\$40,000	\$40,806	\$44,800	\$39,131	\$42,000
FICA, Medicare	\$4,400	\$4,086	\$4,500	\$3,974	\$4,000
Retirement	\$7,700	\$7,171	\$7,700	\$7,197	\$7,500
Interest on debt	\$5,020	\$5,016	\$4,460	\$4,459	\$3,902
Principal on debt	\$15,980	\$15,979	\$15,980	\$15,979	\$15,979
Supplies	\$3,000	\$2,256	\$3,000	\$1,336	\$2,000
Effluent Testing	\$4,500	\$1,005	\$4,500	\$1,115	\$2,000
Vehicle	\$0	\$0	\$1,080	\$0	\$1,080
Capital Reserve	\$10,000	\$10,000	\$0	\$0	\$10,000
Grd. Wtr. Monitoring	\$10,000	\$7,162	\$10,000	\$1,828	\$2,000
Special Projects	\$39,732	\$38,307	\$470,000	\$0	\$0
RIB					
Project	\$0	\$0	\$470,000	\$31,961	\$57,000
Total Expenses	\$197,032	\$173,608	\$623,920	\$150,429	\$204,661

**MERIDEN VILLAGE WATER DISTRICT
WATER DEPARTMENT**

Income	Budget 2019	Actual 2019	Budget 2020	Actual 2020	Budget 2021
Water Rents	\$98,000	\$104,879	\$103,000	\$104,017	\$105,000
Hook-Ups	\$0	\$0	\$0	\$1,500	\$0
Hydrant Rentals	\$3,600	\$7,200	\$3,600	\$3,600	\$3,600
Interest	\$0	\$145	\$0	\$29	\$0
Finance charges	\$0	\$0	\$0	\$469	\$0
From Capital Reserve	\$0	\$0	\$0	\$0	\$150,000
Transfer From Sewer	\$0	\$0	\$0	\$0	\$0
From Surplus	\$7,360	\$5,803	\$24,930	\$13,364	\$0
Other Income	\$0	\$0	\$0	\$0	\$265,000
Total Income	\$108,960	\$118,026	\$131,530	\$122,978	\$523,600
Expenses	Budget 2019	Actual 2019	Budget 2020	Actual 2020	Budget 2021
Office	\$1,200	\$453	\$1,200	\$1,297	\$1,200
Legal	\$200	\$0	\$200	\$0	\$200
Electricity	\$5,000	\$4,709	\$5,500	\$4,628	\$6,169
Insurance	\$7,000	\$6,454	\$7,100	\$7,054	\$8,000
Maintenance	\$15,000	\$15,360	\$15,000	\$7,684	\$15,000
Telephone	\$400	\$264	\$400	\$396	\$400
Wages	\$14,000	\$12,735	\$14,670	\$12,984	\$15,000
Retirement	\$2,660	\$2,368	\$2,600	\$2,398	\$2,700
Interest on debt	\$10,300	\$10,287	\$9,200	\$9,145	\$7,964
Principal on debt	\$34,100	\$34,084	\$35,300	\$35,226	\$36,407
Supplies	\$2,000	\$0	\$2,000	\$229	\$2,000
Vehicle	\$0	\$0	\$360	\$0	\$360
Water Analysis	\$2,100	\$4,322	\$3,000	\$2,955	\$3,200
Special Projects					
Water Main	\$5,000	\$6,989	\$0	\$3,983	\$415,000
Water Meter	\$0	\$0	\$0	\$0	\$0
Capital Reserve	\$10,000	\$20,000	\$35,000	\$35,000	\$10,000
Total Expenses	\$108,960	\$118,026	\$131,530	\$122,978	\$523,600

Commissioners, Meriden Village Water District

SUBJECT: 2020 Audit Findings

Gentlemen:

I have reviewed the MVWD Treasurer's 2020 financial records, per RSA 41:31a and 41:31d, and find these records to be complete and accurate to the best of my knowledge.

Catherine Legare Auditor Meriden Village Water District 01/30/21